

<b>BELLMAWR FIRE DEPARTMENT</b>		Volunteer Firefighter Membership Application
Battalion #:		DOB: / /
Name:		SS #:
Address:		Town:
Phone # (H):		(W):
E-Mail Address:		(Cell):
Occupation: _____		Work Hrs: _____ to _____
Employer Name: _____		
Employer Address: _____		
Contact Person: _____		Phone #: _____
Health: _____	Excellent    Good    Fair    Poor	Blood Type: _____
Do you have any physical limitation, which would restrict your ability to perform firefighter duties? (Circle) Yes No (If yes, explain)		
_____		
_____		
List pertinent medication and medical conditions:		
_____		
_____		
Copy of last physical examination report attached? (Circle) Yes No		
Driving Privileges: Are your driving privileges revoked or have they ever been revoked? (Circle) Yes No (If yes, explain)		
_____		
Drivers License #: _____ - _____ - _____		
List current membership in other organizations:		
1.	_____	Date Joined: _____
2.	_____	Date Joined: _____
3.	_____	Date Joined: _____
Uniform Sizes:	Shirt: Neck _____ Sleeve _____	Hat Size _____
	Pants: Waist _____ Inseam _____	Shoe Size _____

**EMERGENCY CONTACT INFORMATION  
IN THE EVENT OF AN EMERGENCY, NOTIFY:**

<b>First Contact:</b>	Name:	Relationship:
	Address:	
	Phone: (H)	(W)
<b>Second Contact:</b>	Name	Relationship:
	Address:	
	Phone: (H)	(W)

Have you ever been arrested or do you have a criminal record?  
 (Circle)      Yes      No      (If yes, where and provide explanation below)

\_\_\_\_\_

\_\_\_\_\_

List any special licenses or certifications you currently hold:

	Certification	Expiration Date
1.	_____	_____
2.	_____	_____

List current fire service & emergency medical training (or submit resume)

	Course	Location/Academy	Month/Year	Completed
1.	_____	_____	_____	Yes    No
2.	_____	_____	_____	Yes    No
3.	_____	_____	_____	Yes    No.

Read this application and your answers carefully before signing below.

I certify that the statements made by me on this membership application are true, complete, and correct to the best of my knowledge and belief and are made in good faith. I understand that if I have knowingly made a misstatement of these facts, I am subject to rejection and/or removal as a member of the Fire Company and Fire Department. I further understand that if I knowingly made any false statement regarding my criminal history, I will be liable for the cost of the Department's physical and any firefighter classes taken.

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Applicant Signature:	Notary Seal:
Date of Application:	
Notary Signature:	

**EMPLOYER / EMPLOYEE ANTI-DRUG / ALCOHOL AGREEMENT**

Borough of Bellmawr

By order of \_\_\_\_\_ Date: \_\_\_\_\_  
Mayor

My signature certifies that I have read, and do understand that I accept the Borough of Bellmawr, Fire Department drug / alcohol abuse policy and drug / alcohol free employee program.

Employee: \_\_\_\_\_ Date: \_\_\_\_\_

Fire Department Chief: \_\_\_\_\_

Date: \_\_\_\_\_

Borough Clerk: \_\_\_\_\_

Date: \_\_\_\_\_

## BELLMAWR FIRE DEPARTMENT POLICY REGARDING

### SUBSTANCE ABUSE

It is the policy of the Borough of Bellmawr to provide and maintain a workspace free from the abuse of illegal substance and alcohol. For the purpose of this policy, the term "workplace" shall include any fire ground, emergency incident scene, fire training site, fire prevention activity location, performing fire related duties at either borough fire station, and while riding on borough fire apparatus. Illegal substances include, but are not necessarily limited to narcotics, controlled dangerous substances, mind-altering chemicals of any form, marijuana, etc. The term alcohol is intended to mean an alcoholic beverage.

In accordance with the intent of this policy, the following actions are prohibited and constitute violations of this policy.

- Possession, sale, distribution, or use of any illegal substance or alcohol while within the boundaries of any property owned or leased by the Borough of Bellmawr.
- Possession, sale, distribution, or use of any illegal substance or alcohol while on location at any fire ground, emergency scene, training sites, or and leased area of the Borough of Bellmawr.
- Riding on or operating any fire apparatus while in the possession or under the influence of alcohol or any illegal substance.
- Performing and firefighters duties or task while on location at any fire ground, emergency scene, or training site while in the possession or under the influence of alcohol or any illegal substance.
- Representing the Fire Department in any official capacity while under the influence of alcohol or any illegal substance.

It is the responsibility of all Fire Department personnel to comply with provisions of this policy. Furthermore, personnel are responsible for insuring the Fire Department guest or other visitors conduct themselves in a manner consistent with this policy. Supervisory personnel, including Fire Department line officers, shall investigate any suspected infractions or reports of infraction promptly. Fire Department personnel found in violation of this policy will be subject to disciplinary action.

**General Provisions:** It is the responsibility of all Fire Department Officers to see that all members that have responded their respective fire stations for a call are fit for duty. If at any time they feel that someone under their command is under the influence of drugs and/or alcohol, he/she shall:

- a. Relieve the suspected individual of all duties pending the outcome of further investigation.
- b. Immediately contact another officer from either station and inform him/her of his/her actions. That second officer shall respond to the location of the suspected individual and begin his/her own evaluation.
- c. If at the end of the second evaluation it is determined that individualized suspicion exists, or if either officer is not in agreement with the other, one of the Fire Deputies will be notified. If one of the suspected individual is an officer and the higher-ranking officers can not agree one of the Fire Deputies will make the determination. If any case two (2) officers must agree that an individualized suspicion exists in order for a member to be tested. If no one is in agreement two (2) Fire Deputies will make the determination.
- d. The Fire Deputies will be notified prior to the testing of the

suspected individual. If they can not be reached, the authority rests on the Company Fire Chief.

- e. After all of the steps outlined above have been satisfied, the suspected individual will be tested by the vendor contracted by the Borough of Bellmawr for said services. If the suspected individual requires transportation to a testing facility the Fire Department will be required to provide said transportation.
- f. If the member tests positive, said member will be suspended from all Borough related Fire Department Duties.
- g. All officers involved in the decision making process aforesaid, whether they concurred or dissented from the conclusion that an individual exhibited individualized suspicion warranting drug and/or alcohol testing, shall write the specific facts, observed symptoms, and/or other bases which prompted their respective conclusions.
- h. If the results of the test are negative, no record of this incident shall be made part of the member's file or used as evidence of a prior incident, if that member test positive at later date.

#### Disciplinary Actions:

1. Use of CDS and other mind altering drugs while on duty outlined above will result in immediate dismissal from all Bellmawr Fire Department activities.
2. Use of alcohol while on duty will result in a thirty- (30) day suspension from all Bellmawr Fire Department Duties.

It is the desire of the Borough of Bellmawr to have each Fire Company, Bellmawr Park, and Bellmawr Fire and Rescue #1 to incorporate a similar policy in their respective fire company bylaws.